Project Management Community Group Webinar: Project Resource Planning and Tracking
February 19, 2019
Recording: https://educause.acms.com/pu6v1yti5x57/

Community Group Leaders:

- Kindra Locklear, IT Project Portfolio Manager, University of North Carolina, Pembroke
- John Prette, Senior IT Portfolio and Project Manager, George Mason University

Speaker:

- Dan Smith, Deputy CIO, Marquette University

Dan Smith joins the Project Management Community Group (PMCG) to share details of how Marquette University implemented Microsoft Project Server to tackle the issue of resource allocation and tracking. See a demonstration of how resource time is allocated to projects, tracked, and reported in an effort to effectively address the constraints of key resources within their project team. In addition to the special presentation, the PMCG will provide an overview of current efforts and upcoming activities and volunteer needs.

For more information about this group, visit https://www.educause.edu/community/project-management-community-group

Webinar Chat Transcript

Karen Wetzel, EDUCAUSE: Welcome to today's Project Management Community Group meeting. To find out more about the group, visit:
https://www.educause.edu/community/project-management-community-group

Karen Wetzel, EDUCAUSE: Feel free to use this chat area throughout today's event to share about what you are doing in this space, and to ask questions.

Li Lin: How accurate do you think the employee's time entry are?

Li Lin: Does your team only track time in Projects?

Morgan (Seattle University): What # do you collect from the project teams for estimates? Some calculation between best case and worst case?

Tricia @ UVA: any chance you could share your screen and show us a tiny demo re: how you plan & then track the plan in your tool?

John Prette (George Mason): In case you missed the reference, Gartner has a series of papers: Project Resource Capacity Planning: Crawl Before You Walk and then Project Resource Capacity Planning Walk Before You Run

Vernon: I probably missed this, but what increments do you have people recording time?
Morgan (Seattle University): Thanks!
Morgan (Seattle University): Gartner is so expensive....
Tricia @ UVA: awesome! Thank you!
Laura Buikus: What a beautiful schedule, right everyone?
Laurel @ UChicago: does this project schedule contain all project tasks? or does PM track action items outside of MS Project?
John Prette (George Mason): That is a beautiful schedule, Laura. Thank you and congratulations.
Ed Puckett UHCL: Its's the best schedule I've seen Laura put together. :)
Ed Puckett UHCL: Are you using project online essentials, professional, or standard?
Morgan (Seattle University): How often are project team members expected to update their actual time? daily? weekly?
Laura Buikus: Weekly. We ask team members to update by EOB on Friday, so PMs can send weekly status reports on Monday/Tuesday with an accurate reflection on actual work completed.
Morgan (Seattle University): Thanks! Weekly sounds like something we could do, too.
Cass Tang @ UW Seattle: Is Project Pro Professional integrated with O365 once licensed?
John Prette (George Mason): Building on Morgan's question - do you just enter one number weekly or do you put the hours for each day?
Tricia @ UVA: Thank you both Laura and Dan for sharing!
Pete Groustra (BU): This looks great, thanks for sharing.
Tahisha @ GMU: Can someone resend the location of where we can find the slides?
John Prette (George Mason): @Tricia - We will post slides and recording information and send out after the meeting.
Morgan (Seattle University): Thank you!
Nitin - Banff Centre: Thanks very much, good presentation.
Jack Ryan: So you are only using PWA timesheets - not published project sites to capture time for assigned tasks?
Jack Ryan: Thank you
 grace - UMUC: Great info!
Mark Goedert @UIC: Not a problem!
Karen Wetzel, EDUCAUSE: You can get Kindra and John's emails at the PMCG homepage: https://www.educause.edu/community/project-management-community-group

Ed Puckett UHCL: Was going to e-mail. but it's easier to just count me in for one of the committees.... I'll want to look at the list to think about which one would be a good fit.

Kindra Locklear: ITSM Webinar Survey - https://docs.google.com/forms/d/e/1FAIpQLSeCfni8rxw3STyw2Xg1NN08vQzYHdPAe5um-WgQwS-NyxM8_Q/viewform

Karen Wetzel, EDUCAUSE: For more information about the ITSM Community Group: https://www.educause.edu/community/it-service-management-itsm-community-group

Mark Goedert @UIC: can I get a minute on the phone please

Kindra Locklear: absolutely

Karen Wetzel, EDUCAUSE: We'll be posting the recording for this event in the EDUCAUSE Library shortly.

Kindra Locklear: Thank you so much Mark!

Dan@Marquette 2: Yes pls send calendar invites

Karen Wetzel, EDUCAUSE: Many thanks to Mark for all that he's done for this group! And thanks to Kindra and John for all that you are doing now and moving forward.

Karen Wetzel, EDUCAUSE: If you have suggestions for EDUCAUSE Community Groups, feel free to contact me at: cg@educause.edu

Li Lin: Thank you!!

John Prette (George Mason): Thank you, MARK.

Morgan (Seattle University): Thank you for the great monthly meeting!

Cris Harshman: Thank you all!

Ed Puckett UHCL: Thank you!

Laura Buikus: Thank you!

MG (M Gogulapati) @ CSUB: Thank you

Mark Goedert @UIC: You are very welcome!